



# Global Career Development

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# FACILITATOR™

## EDUCATION AND EXPERIENCE

The career development work experience requirement for the GCDF credential is based on your highest completed level of education. The following illustrates the minimum number of experience hours needed for each level of education:

Education*	Supervision & Experience**
Graduate Degree	1,400 hours

With respect to these requirements, please submit:

1. A copy of your diploma, (unofficial or official) transcript or verification letter from the educational institution.  
Please note that copies of web-printed transcripts will not be accepted.

**AND**

2. A completed Experience Form(s) documenting the required hours of work experience related to career development and the GCDF competency areas. If reporting multiple positions/titles to meet the minimum experience requirement, each position/title must be documented on a separate experience form. (See page 12.)

### Applicants with non-U.S. degrees:

If you earned your degree(s) outside the United States, you will need to have the degree(s) evaluated by an international transcript evaluation service and submit the results to CCE with your application. CCE accepts evaluations completed by World Education Services, Inc.; Educational Credential Evaluators, Inc.; and the American Association of Collegiate Registrars and Admissions Officers International Education Services.

\* Degrees must be from a postsecondary educational institution or program accredited by an accrediting agency or state approval agency recognized by the U.S. Secretary of Education.

\*\* GCDF training hours cannot be used to fulfill this work experience requirement.

## TRAINING

You are required to complete at least 120 hours of GCDF U.S. training. Visit [cce-global.org/credentialing/GCDF/US/Training](http://cce-global.org/credentialing/GCDF/US/Training) for a list of CCE-approved training providers. You will need to submit a copy of the training certificate of completion with your application.